

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on September 20, 2023.

The meeting was called to order by Board President Chrissy Skurbe at 6:30 p.m.

ATTENDANCE

Ms. Kathleen Belko
Ms. Gazala Bohra
Ms. Chrissy Skurbe
Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Michelle Scott

STAFF PRESENT

Ms. Chari Chanley, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Ms. Laura Allen, Business Administrator/Board Secretary

ATTORNEY PRESENT

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C. arrived at 7:40 p.m.

MEMBERS OF THE PUBLIC – approximately 17

After the Pledge of Allegiance and roll call, the Board Secretary announced that there were not enough board members in attendance to form a quorum.

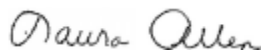
Ms. Skurbe stated that the Board will take a recess to allow time for board members to participate remotely.

At 8:10 p.m. Ms. Skurbe announced that since a quorum could not be formed, the Board will not be able to hold a public meeting this evening.

NEXT PUBLIC MEETING

Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 6:30 p.m. on Wednesday, October 18, 2023.

Respectfully submitted,



Laura Allen, CPA
Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://monroetv.viebit.com/index.php?folder=Board+of+Education>



Wednesday, September 20, 2023
MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
6:30 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM
Category	3. ROLL CALL
Access	Public
Type	Information
Ms. Carmen Alvarez Ms. Kathleen Belko Ms. Gazala Bohra Ms. Gail DiPane Ms. Katie Fabiano Ms. Kate Rattner Ms. Chrissy Skurbe Mr. Peter Tufano	

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)
 Ms. Michelle Scott

STUDENT BOARD MEMBERS
 Ms. Sehaj Chadha
 Ms. Hetvi Thakker

4. STATEMENT

Subject A. STATEMENT

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 4. STATEMENT

Access Public

Type Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted September 15, 2023:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

5. CLOSED SESSION RESOLUTION

Subject A. CLOSED SESSION RESOLUTION

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 5. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Matters protected by attorney/client privilege
- Confidential Personnel Matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

6. APPROVAL OF MINUTES

Subject A. APPROVAL OF MINUTES

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 6. APPROVAL OF MINUTES

Access Public

Type Information

Public Board of Education Meeting, August 16, 2023
Closed Session Meeting, August 16, 2023

Executive File Attachments

[Draft 08.16.23 Public Minutes.pdf \(197 KB\)](#)

7. INTERVIEWS FOR BOARD VACANCY

Subject A. INTERVIEWS FOR BOARD VACANCY

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 7. INTERVIEWS FOR BOARD VACANCY

Access Public

Type

INTERVIEWS FOR BOARD VACANCY

8. STUDENT BOARD MEMBERS' REPORT

9. COMMITTEE REPORTS

10. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 10. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

11. ASSISTANT SUPERINTENDENT'S REPORT

Subject A. ASSISTANT SUPERINTENDENT'S REPORT

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 11. ASSISTANT SUPERINTENDENT'S REPORT

Access Public

Type

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject A. HOME INSTRUCTION

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

ID #	School	Grade	Reason	Home Instruction Report	Effective Date	End Date
88427	MTHS	10	Medical	Hardt, Sharma, DeMarco, ESCNJ	3/20/2023	7/24/2023

90153	OOD	8	CST	Wall, Ballard, Lawson	5/10/2023	6/30/2023
95017	MTHS	9	Admin	Speech Tree	6/21/2023	
89493	MTHS	9	CST	Mackenzie	8/8/2023	8/31/2023

Subject B. ENROLLMENT

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

OUT OF DISTRICT

	Monroe			Jamesburg		
<u>School</u>	<u>July</u>	<u>August</u>	<u>Difference</u>	<u>July</u>	<u>August</u>	<u>Difference</u>
Academy Learning Center	6	6		3	3	
Alpha School	1	1				
Bridge Academy	1	1		1	1	
Celebrate the Children	1	1				
Center for Lifelong Learning	4	4				
Center School	3	3				
Children's Center	0	0		1	1	
Collier School	1	1				
Cornerstone	0	0				
CPC High Point	3	3				
Douglass Develop. Center	2	2				
East Mountain	0	0		1	1	
Eden	2	2				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
Lakeview School	0	0		1	1	
New Roads -Somerset	1	1				
New Roads- Parlin	1	1				
NuView Academy	2	2				
Mercer Elementary	1	1				
Midland School	1	1				
Newmark Elementary	1	1				
Newmark High School	1	1				
Rock Brook School	2	2				
Rugby	0	0		1	1	
Rutgers Day School	0	0		1	1	
Schroth School	3	3				
Shore Center	2	2				
Total	41	41		9	9	

STAFF COUNT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Director	1
Secretary	2
Human Resources	4

Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Business Administrator	1
Assistant Business Administrator	1
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
School Admin/Admin Support	
Principal	8
Assistant Principal	9
Secretary	28
Office Paraprofessional	0
Supervisors K-12	
K-12 Supervisor	6
Secretary	1
Instructional	
Teacher	559.5
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	120
Paraprofessionals - Part-time	41
Media Coordinator	3
Educational Services Professionals	
LDTC	8
School Social Worker	8
School Psychologist	10
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	14
Media Specialist	8
School Counselor	23
Reading Specialist	5
SAC	1
Speech & Language Specialist	16
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	6
Information Systems	
Director	1
Tech Staff	11
Facilities	
Director	1
Supervisor/Building Manager	2
Secretary	1
Custodial/Maintenance	67
Transportation	
Director	1

Office Staff	4
Driver	63
Bus Mechanics	3
Paraprofessionals - Part-time	15
Security	
Director	1
F/T School Security Officer	19
P/T School Security Officer	3
Athletic Department	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	36
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	14
Total District Staff as of 9/1/2023	1174

Subject C. PERSONNEL (10 MEMBER VOTE)

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through AA.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through AA)

- A. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Arielle Siegel**, teacher of music at MTHS, retroactive to August 24, 2023.
- B. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Brenda Harnish**, paraprofessional in the Transportation Department, retroactive to August 21, 2023.
- C. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Nydia Santiago Irizzary**, paraprofessional at MTHS, retroactive to September 1, 2023.
- D. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Vanitha Gaurishanker** as co-advisor of technology club at MTHS, retroactive to September 12, 2023.
- E. *It is recommended by the Superintendent of Schools that the Board rescind the 17% contract to **Ms. Lindsey Reinhard**, teacher of music/unified elective at MTHS, retroactive to September 1, 2023 through December 22, 2023.

- F. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. William Giovanniello**, driver in the Transportation Department, retroactive to September 6, 2023 through October 13, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Giovanniello may be entitled to.
- G. *It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Beth Wolk**, teacher of language arts at MTHS retroactive to September 1, 2023 through October 27, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Wolk may be entitled to.
- H. *It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Carre Warner**, teacher of language arts at MTHS, effective January 2, 2024 through May 17, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Warner may be entitled to.
- I. *It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Casey Buffolino**, school counselor at MTHS, effective December 1, 2023 through April 12, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Buffolino may be entitled to.
- J. *It is recommended by the Superintendent of Schools that the Board of Education approve the termination of the employment of employee #5637 effective September 30, 2023. The Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
- K. *It is recommended by the Superintendent of Schools that the Board approve the following staff as curriculum writers to write curriculum retroactive to July 1, 2023 through September 30, 2023 at the stipend of \$1534 (account no. 11-000-221-104-000-091):

Writer	COURSE
Marina Vitalin	Marketing

- L. *It is recommended by the Superintendent of Schools that the Board approve the following staff as School Truancy Officer retroactive to September 1, 2023 through June 30, 2024 at a stipend of \$931.25 for the school year:
- MTHS (account no. 11-000-211-100-000-070)
Dana Green Witter
- M. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff as a Buddy Teacher for 5 hours each at a stipend of \$250.00 each for the 2023-2024 school year (Grant Funded):
- Account no. 20-270-200-100-000-098**
- Lorraine Ongaro (HS)
- N. *It is recommended by the Superintendent of Schools that the Board approve the following staff as a Mentor for the 2023-2024 school year:
- Sean Field (HS)
- O. *It is recommended by the Superintendent of Schools that the Board approve the following club and advisors at the High School for the 2023-2024 school year (account no. 11-401-100-100-000-070):

Club	Name	Compensation
French Honor Society	Sinead Kelly	\$1755
Assistant Academic Team	Lauren Staub	\$1139
Percussion Symphony	Marty Griffin Jonah Nack	50% of \$2500 each
Choral Support	Lindsay Reinhard Joshua Acampado	50% of \$2500 each

Lifelong Active Rec Games	Anthony Carannante Sean Field	50% of \$1755 each modification in percentage from the July 19, 2023 Board meeting
Technology Club	Meghan Cobb	100% \$1755
Science National Honor Society	Paul Spinelli	\$1755

- P. *It is recommended by the Superintendent of Schools that the Board approve the following coaches at the High School for the 2023-2024 school year (account no. 11-402-100-100-000-070):

Position	Name	Compensation
Head Coach Unified Dance	Katelyn Fasbach	\$1755
Head Coach Advanced Competition Cheer	Eric Brown	\$6396
Head Coach Intermediate Competition Cheer	Kimberly Lawson	\$6396
Winter Fitness/Aerobics	Sean Field	\$1755
Head Coach Unified Basketball	Sandra Mascali	\$1755
Head Coach Unified Basketball	Kaitlin Meyers	\$1755
Head Coach Swimming	Traci Rickert	\$9076
Head Coach Winter Cheerleading	Kimberly Lawson	\$6401
Head Coach Bowling	Andrew Isola	\$6078
Head Coach Ice Hockey	Kevin Felice	\$9076
Head Coach Girls' Winter Track	Christine Jessop	\$9831
Head Coach Boys' Winter Track	Mark Stranieri	\$9831
Head Coach Wrestling	Joe Eurell	\$9831
Head Coach Girls' Basketball	Leigh Vogtman	\$9831
Head Coach Boys' Basketball	Jeff Warner	\$9831
Winter Weight Training	Victoria Stec	\$1755
Winter Staff/Student Athletic Manager	Michael McDonald	\$6384

- Q. *It is recommended by the Superintendent of Schools that the Board approve the following paraprofessionals for afterschool unified clubs and athletics at the High School at their hourly step on guide for the 2023-2024 school year (account no. 11-190-100-106-000-070):

Kathy Antonicelli
Jennifer Burkshot
Maria Holmann
Ryan McDonald
Nancy Muze
Marlene Oskierko
Rosa Pieron
Thomas Taylor
Frances Yoffredo
Renee Zappone
Nancy McNulty

- R. *It is recommended by the Superintendent of Schools that the Board approve the following staff for afterschool substitute teacher coverage at the High School at the hourly non-instructional rate \$46.00 for the 2023-2024 school year (account no. 11-140-100-101-000-070):

Michelle Ballard
Melissa Fletcher
Adrienne Shanfield
Jennifer Baum
Allison Driscoll
Matthew Olszewski
Laura Granett
Michael Wall
Elizabeth Welsh
Joanna Avala
Andrea Feminella
Lorraine Ongaro

Heidi Kantor
Jennifer Alaana
Denise DiMeola

- S. *It is recommended by the Superintendent of Schools that the Board approve the following teachers for Writing Lab at the High School. 1 teacher for one hour per day on a rotational basis for 130 days at the hourly instructional rate \$55.00 retroactive to September 1, 2023 through June 30, 2024 account no. 11-140-100-101-000-070:

Lauren Staub
Dana Chincarini
Michael McDonald

- T. *It is recommended by the Superintendent of Schools that the Board approve the following teacher for the Testing Center at the High School. for 1.5 hours per day on a rotational basis for 144 days at the hourly instructional rate \$55.00 retroactive to September 1, 2023 through June 30, 2024 account no. 11-140-100-101-000-070:

Jason McLaughlin

- U. It is recommended by the Superintendent of Schools that the Board approve the following teachers for Health and Physical Education Makeups at the High School. 1 teacher for one hour per day on a rotational basis for 72 days at the hourly instructional rate \$55.00 retroactive to September 1, 2023 through June 30, 2024 account no. 11-140-100-101-000-070:

Marissa Vogtman
Sean Field
Victoria Stec

- V. *It is recommended by the Superintendent of Schools that the Board approve the following salary guide changes retroactive to September 1, 2023 through June 30, 2024:

Marina Vitalin Step 4 BA+15
Paulina Pereira Step 2 BA+15

- W. *It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Susan Tate	MTHS	School Psychologist	Step 11 MA+30 115% \$94,247+\$4,500 prorated (less 10 days from summer)	11-000-219-104-000-070	11/27/23-6/30/24	Resignation replacement

- X. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Christopher Muce	MTHS	Teacher of Special Education ICR/RC	Step 2 BA \$53,122	11-213-100-101-000-070	retroactive to 9/1/23-6/30/24	Resignation replacement
2.	Lindsey Reinhard	MTHS	Teacher of Music	Step 2 MA 53,122+\$3,600	11-140-100-101-000-070	retroactive to 9/1/23-6/30/24	Resignation replacement
3.	Lindsey Reinhard	MTHS	Teacher of Music - Unified Elective	17% additional contract	11-140-100-101-000-070	retroactive to 9/1/23-6/30/24	New position
4.	Nicole Gross	MTHS	Teacher of AVID	17% additional contract	11-140-100-101-000-070	retroactive to 9/1/23-6/30/24	New position
5.	Melissa Fletcher	MTHS	Teacher of Special Education MD	17% additional contract	11-212-100-101-000-070	retroactive to 9/1/23-6/30/24	New position
6.	Anthony Carannante	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
7.	Joanna Grossi	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
8.	Linda LoBello	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement

9.	Willberg Rondon	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
10.	Melissa Kasternakis	MTHS	Teacher of Spanish	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
11.	Marisa Guerra	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-1/30/24	Leave position
12.	Megan Price	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-1/30/24	Leave position
13.	Shane Bigelow	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-1/31/24	Leave position
14.	Amanda McCormack	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-1/31/24	Leave position
15.	Kimberly Rutolo	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-1/31/24	Leave position
16.	Robert Byrnes	MTHS	Teacher of ELA	17% additional contract (34% for this timeframe)	11-140-100-101-000-070	retroactive to 9/6/23-10/26/23	Leave position
17.	Shane Bigelow	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-10/27/23	Leave position
18.	Nicole Gross	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-10/26/23	Leave position
19.	Carolyn McGrory	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-10/27/23	Leave position
20.	Dana Chincarini	MTHS	Teacher of ELA	17% additional contract (34% for this timeframe)	11-140-100-101-000-070	retroactive to 9/7/23-10/27/23	Leave position
21.	Sharon DeMarco	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-6/30/24	New position
22.	Kevin Felice	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
23.	Jason McLaughlin	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
24.	Jena Rose	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
25.	Katerina Profaci	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
26.	Michael Wall	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
27.	Paul Spinelli	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-11/30/23	Leave position

28.	James McIntire	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-11/30/23	Leave position
29.	Christopher Himmelheber	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-12/1/23	Leave position
30.	Valentina Lambiase	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-12/1/23	Leave position
31.	Nicole Girgis	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-12/1/23	Leave position
32.	Jeffrey Warner	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
33.	Victoria Stec	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
34.	Jocelyn Cadott	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-TBD	Resignation replacement
35.	Stephanie DeAngelo	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
36.	Nate Cogdill	MTHS	Teacher of Health and Physical Ed.	17% additional contract	11-140-100-101-000-070	retroactive to 9/7/23-TBD	Resignation replacement
37.	Pamela Valvano	MTHS	Teacher of Family Consumer Science	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-6/30/24	New position
38.	Michael Meerson	MTHS	Teacher of World Languages	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-6/30/24	New position
39.	Deanna Dale	MTHS	Teacher of Business	17% additional contract	11-140-100-101-000-070	retroactive to 9/6/23-6/30/24	New position
40.	Myra Dabkowski	MTHS	Title I Math - Freshman Intervention	17% additional contract	20-231-100-101-000-070	9/21/23-6/30/24	New position
41.	Michael McDonald	MTHS	Title I Math - Freshman Intervention	17% additional contract	20-231-100-101-000-070	9/21/23-6/30/24	New position
42.	Tracy Sherr	MTHS	Title I Math - Freshman Intervention	17% additional contract	20-231-100-101-000-070	9/21/23-6/30/24	New position
43.	Renata MacKenzie	MTHS	Title I ELA - Freshman Intervention	17% additional contract	20-231-100-101-000-070	9/21/23-6/30/24	New position
44.	Andrea Feminella	MTHS	Title I ELA - Freshman Intervention	17% additional contract	20-231-100-101-000-070	9/21/23-6/30/24	New position
45.	Brooke Messinger	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 30 hours	20-231-100-101-000-070	9/21/23-6/30/24	New position
46.	Casey Buffolino	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 30 hours	20-231-100-101-000-070	9/21/23-6/30/24	New position

47.	Lauren Mironov	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 60 hours	20-231- 100-101- 000-070	9/21/23- 6/30/24	New position
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Y. *It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Michael Farone	District	School Security Officer	Step 11 NS \$34.67+\$1.00 for 4 hours	11-000-266- 100-000-030	9/21/23- 6/30/24	Transfer replacement
2.	Ashraf Habib	Transportation	Bus Driver	Step 2 \$27.87 for 6 hours	11-000-270- 160-000-096	9/21/23- 6/30/24	Replacement
3.	Doreen Patalano	Transportation	Special Education Para - Bus Aide	Step 1 Spec. Ed. \$15.69+\$2.25 for 5.75 hours	11-000-270- 107-000-096	9/21/23- 6/30/24	Resignation replacement
4.	Jeffrey Byrnes	Facilities	Floater Custodian	Step E+2nd shift \$20.72+\$1.00 for 8 hours	11-000-262- 100-000-097	10/2/23- 6/30/24	Resignation replacement

Z. *It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Ryan McDonald	MTHS	Spec. Ed. Para Falcon Life	Step 6A Spec. ed. +toileting + ed. degree \$17.99+\$2.25+\$3.00+\$1.00 for 7 hours	11-213- 100-106- 000-070	9/6/23-TBD	Temporary transfer
2.	Robert Lempfert	Facilities	Night Facilities Staff Supv.	\$117,771.51+20 years longevity +BLK + BLU prorated	11-000- 261-100- 000-097	10/1/23- 6/30/24	Salary adjustment
3.	Dominick Tringali	Facilities	Day Facilities Staff Supv.	\$110,712.75+10 years longevity + BLK prorated	11-000- 261-100- 000-097	10/1/23- 6/30/24	Salary adjustment
4.	Karen Walker	MTHS	Spec. Ed. Para RC	Step 6A Spec. ed. \$17.99+\$2.25 for 7 hours	11-213- 100-106- 000-070	retroactive to 9/1/23-6/30/24	Correction in step
5.	Susan Riccio	Transportation	Spec. Ed. Para Bus Aide	Step 1 Spec. ed. \$15.69+\$2.25 for 5.75 hours	11-000- 270-107- 000-096	retroactive to 9/1/23-6/30/24	Correction in step

AA. *It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2023-2024 school year (pending satisfactory completion of pre-employment requirements):

Certificated

Emma Suleski
 Andralee Camelliti
 Rainer Rogers
 Andrew Levine
 Jessica Turcotte
 Niju Thomas
 David Clark
 Pratibha Singh
 Matthew Yuro
 Gregory Braun
 Graciella Beresky

Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher
 Substitute Teacher

Non- Certificated

Isabel Loudin
 Joseph Capodanno

Substitute Volunteer Coach
 Substitute Bus Driver

Reesie Mayo

Substitute Paraprofessional

Executive File Attachments

[Resume.pdf \(62 KB\)](#)**Subject D. PERSONNEL (9 MEMBER VOTE)**

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items AB through BI.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items AB through BI)

AB. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Lucy Mayne**, lead custodian at Oak Tree Schools, effective December 1, 2023.

AC. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Christine Eberhard**, teacher of physical education at Applegarth School, effective November 1, 2023.

AD. It is recommended by the Superintendent of Schools that the Board accept the revision in the resignation date of **Ms. Alessandra DiGrigoli**, retroactive to September 1, 2023.

AE. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Joanna Torres**, paraprofessional at Brookside School, retroactive to August 18, 2023.

AF. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Linda Robinson**, paraprofessional at Mill Lake School, retroactive to August 28, 2023.

AG. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Melinda Ulrich**, paraprofessional at Applegarth School, retroactive to September 1, 2023.

AH. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Radhika Srikanth**, paraprofessional at Applegarth School, retroactive to September 5, 2023.

AI. It is recommended by the Superintendent of Schools that the Board rescind the contract of Ms. Angela Conover as classroom paraprofessional for an additional 1.25 hours per day, retroactive to September 5, 2023. Ms. Conover will remain as a cafe/recess paraprofessional for 2.5 hours per day (account no. 11-190-100-106-000-040).

AJ. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Kirti Vyas**, occupational therapist at Brookside School retroactive to September 1, 2023 through October 27, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Vyas may be entitled to.

AK. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Jody Heyl**, teacher of science at MTMS retroactive to September 1, 2023 through September 29, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Heyl may be entitled to.

AL. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Kristine Brown**, paraprofessional at Oak Tree School, retroactive to September 6, 2023 through September 15, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Brown may be entitled to.

AM. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Lisa DiGiacomo**, paraprofessional at Applegarth School, effective October 2, 2023 through October 27, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. DiGiacomo may be entitled to.

AN. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Mia McCabe**, paraprofessional at Oak Tree School, retroactive to September 7, 2023 through September 15, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. McCabe may be entitled to.

AO. It is recommended by the Superintendent of Schools that the Board approve a revision in the medical leave of absence to **Ms. Deborah Force**, school nurse at MTMS effective September 25, 2023 through November 3, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Force may be entitled to.

AP. It is recommended by the Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Melissa Bordieri**, teacher of grade 2 at Oak Tree School, retroactive to September 1, 2023 through June 30, 2024. Ms. Bordieri's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

AQ. It is recommended by the Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Amandalee Fretz**, teacher of basic skills at Oak Tree School, retroactive to September 1, 2023 through June 30, 2024. Ms. Fretz's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

AR. It is recommended by the Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Noel Battistelli**, teacher of grade 1 at Barclay Brook School, retroactive to September 1, 2023 through June 30, 2024. Ms. Battistelli's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

AS. It is recommended by the Superintendent of Schools that the Board approve the following staff as curriculum writers to write curriculum retroactive to July 1, 2023 through September 30, 2023 at the stipend of \$1534 (account no. 11-000-221-104-000-091):

Writer	COURSE
Lisa Costantino	MTMS Theater Arts

AT. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff to pack and unpack classrooms up to 5 hours for packing and/or up to 5 hours for unpacking each at the non-instructional hourly rate \$46.00, retroactive to July 1, 2023 through August 31, 2023:

Woodland (Account no. 11-120-100-101-000-030)
Melissa Chamra

Oak Tree (Account no. 11-120-100-101-000-050)
Olivia Volpe
Jennifer Scarpa

Brookside (Account no. 11-120-100-101-000-020)
Jennifer Scarpa

AU. It is recommended by the Superintendent of Schools that the Board approve the following summer paraprofessional for 2023 office summer work at a rate of \$18.60/hr. for a combined total amount of hours not to exceed 120 hours:

Oak Tree (account no. 11-000-240-105-000-060)
Shari Sisken

Applegarth (account no. 11-000-240-105-000-050)
Katherine Ureta

AV. It is recommended by the Superintendent of Schools that the Board approve the following staff for AM/PM Bus Coverage at the non-instructional hourly rate of \$46.00; hourly step on guide, 1 hour daily as needed, retroactive to September 1, 2023 through June 30, 2024:

Mill Lake (account # 11-120-100-101-000-040, 11-190-100-106-000-040)

Taylor Bell
Amanda Lair
Sheila D'Alessandro - hourly step on guide

AW. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for the School Goals Committee for the 2023-2024 school year at a stipend of \$292:

Mill Lake (account no. 11-120-100-101-000-040)
Melissa Lane

MTMS (account no. 11-130-100-101-000-080)
Erin Berry
Laura Horoszewski
Sarah Levine

Danielle Sammut
Alex VanDriesen
Lee Vodofsky

AX. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff as a Buddy Teacher for 5 hours each at a stipend of \$250.00 each for the 2023-2024 school year (Grant Funded):

Account no. 20-270-200-100-000-098

Nanci Dempsey (BES)
Kathleen Wood (MS)

AY. It is recommended by the Superintendent of Schools that the Board approve the following staff as a Mentor for the 2023-2024 school year:

Marissa Shapiro (ECE)

AZ. It is recommended by the Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2023-2024 school year:

Margaret Delmonaco (BBS)

BA. It is recommended by the Superintendent of Schools that the Board approve the following staff for the drama positions at MTMS for the 2023-2024 school year (account no. 11-401-100-100-000-080):

Name	Position	Compensation
Lisa Costantino	6th Grade Drama Director	\$3064
Nina Schmetterer	6th Grade Music Director	\$1734
Frances Schwartz	6th Grade Choreographer	\$1734
Heidi Lubrani	6th Grade Stage Manager	\$1734
Lisa Costantino	7th & 8th Grade Drama Director	\$3064
Nina Schemetterer	7th & 8th Grade Music Director	\$1734

BB. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at MTMS as Detention Monitors for the 2023-2024 school year at the non-instructional rate of \$46.00 (account no. 11-130-100-101-000-080):

Jessica Snyder

BC. It is recommended by the Superintendent of Schools that the Board reapprove the following personnel as Student Council Advisors for the 2023-2024 school year at a stipend of \$1362:

Brookside (account no. 11-120-100-101-000-020)

Stephanie Spielholz 50%
Beth Nagle 50%

BD. It is recommended by the Superintendent of Schools that the Board approve the following salary guide changes retroactive to September 1, 2023 through June 30, 2024:

Kylie Porzi Step 3 MA
Stephanie Spielholz Step 8A MA
Gina Vingara Step 8 Doctorate
Kathryn Luberecki Step 9A BA+15
Michael Cordero MA
Danielle Sammut Step 8A MA
Lisa Costantino Step 10A BA+15

BE. It is recommended by the Superintendent of Schools that the Board approve a change in start date of Ms. Vicki Fernandes, Assistant Principal for Brookside and Applearth Schools at a salary of \$99,581.43 plus \$4,350 for Masters +30 prorated, effective October 16, 2023 through June 30, 2024 (account no. 11-000-240-103-000-020 80%/11-000-240-103-000-050 20%).

BF. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Kelly Rutledge	Mill Lake	Teacher of Grade 2	Step 3 MA \$53,372+\$3,600	11-120-100-001-000-040	retroactive to 9/1/23- 6/30/24	Transfer replacement

2.	Debora Soriano	MTMS	LDTTC	Step 10B MA+30 115% \$85,247+\$4,500 prorated (less 10 days from summer)	11-000-219-104-000-080	11/27/23-6/30/24	Resignation replacement
3.	Christina Ratajczak	Oak Tree	LDTTC	Step 8A MA+30 115% \$65,447+\$4,500 prorated (less 10 days from summer)	11-000-219-104-000-060	10/30/23-6/30/24	Retirement replacement
4.	Shana Mecchi	Applegarth	Teacher of Special Education ICR/RC	Step 5 MA \$55,172+\$3,600 prorated	11-213-100-101-000-050	retroactive to 9/6/23-6/30/24	Resignation replacement
5.	Elizabeth Keogh	Mill Lake	Teacher of Special Education ICR/RC	Step 1 BA \$52,872 prorated	11-213-100-101-000-040	retroactive to 9/1/23-12/12/23 (pending certification)	Leave position
6.	Riley Nolan	MTMS	Teacher of Social Studies	Step 1 BA \$52,872 prorated	11-130-100-101-000-080	11/1/23-4/16/24	Leave position

BG. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Jordan Delicato	Brookside/Bardonia Brook	Teacher of Special Education ICR/RC	Step 4 MA \$53,772+\$3,600	11-213-100-101-000-010 50%/11-213-100-101-000-020 50%	retroactive to 9/1/23-6/30/24	Transfer
2.	Ariel MacIntyre	Brookside	LDTTC	Step 8 MA 115% \$62,947+\$3,600 prorated less 10 days in the summer	11-000-219-104-000-020	retroactive to 9/1/23-6/30/24	Change in start date, location and account number
3.	Priscilla Seesman	MTMS	Teacher of Math	Step 7 BA+15 \$60,447+\$1,800	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	Change in start date
4.	Lara Goetz	MTMS	Teacher of Special Education	Step 10B BA \$85,247 prorated	11-213-100-101-000-080	10/16/23-6/30/24	Change in start date
5.	Samantha Adams	Brookside	Literacy Interventionist	Step 9A BA+15 \$71,347+\$1,800 prorated	11-120-100-101-000-020	10/16/23-6/30/24	Change in start date
6.	Sarah Hillman	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-10/31/23	Leave position
7.	Laura Horoszewski	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-10/31/23	Leave position
8.	Erin Berry	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-10/31/23	Leave position
9.	Ashley DiGiovannangelo	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-10/31/23	Leave position

10.	Alyssa Sliwoski	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-10/13/23	Resignation replacement
11.	Elizabeth Kopko	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-10/13/23	Resignation replacement
12.	Courtney Kuey	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-10/13/23	Resignation replacement
13.	Ashlee Kovacs	MTMS	Teacher of Special Education	17% additional contract (34% for this time period)	11-213-100-101-000-080	retroactive to 9/1/23-10/13/23	Resignation replacement
14.	Danielle Sammut	MTMS	Teacher of ELA	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-6/30/24	additional section
15.	Laura Sidler	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-6/30/24	Transfer replacement
16.	Kerri Kircher	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-6/30/24	Transfer replacement
17.	Ashlee Kovacs	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/23-6/30/24	Transfer replacement
18.	Anu Shyamsundar	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-9/29/23	Leave position
19.	Matthew Eckert	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	retroactive 9/1/23-9/29/23	Leave position
20.	Kimberly Lawson	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-9/29/23	Leave position
21.	Brooke Metzger	MTMS	Teacher of Science	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/23-9/29/23	Leave position
22.	Kerri Kirchner	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/18/23-TBD	additional section
23.	Jennifer Shamah	MTMS	After school Basic Skills	\$116.34/session	11-230-100-101-000-080	retroactive to 9/1/23-6/30/24	Yearly position
24.	Amanda Wojnar	Woodland	District Unified Liaison	Instructional hourly rate \$55.00	11-120-100-101-000-030	retroactive to 9/1/23-6/30/24	New position
25.	Melissa Chamra	Woodland	Accelerated Math	Non-instructional rate \$46.00 for 5 hours	11-120-100-101-000-030	Dates to be determined	New position
26.	Meryn Borquist	Mill Lake	Clearing Closet Space	Non-instructional rate \$46.00 for 4 hours	11-120-100-101-000-040	retroactive to 8/22/23	New position
27.	Kris Cauda	Mill Lake	Nurse Title I Summer Boot camp	Instructional rate \$55.00 2.5 hours/day	20-231-100-101-000-040	retroactive to 8/22/23, 8/23/23, 8/25/23, 8/31/23	New position

28.	Samantha Avallone	Mill Lake	Nurse Title I Summer Boot camp	Instructional rate \$55.00 2.5 hours/day	20-231-100-101-000-040	retroactive to 8/28/23, 8/29/23, 8/30/23	New position
29.	Dana Cansian	Woodland	Title I Specialist	Non-instructional rate \$46.00 for up to 40 hours	20-231-100-101-000-030	9/21/23-6/30/24	New position
30.	Maureen Drabyk	Mill Lake	Title I Specialist	Non-instructional rate \$46.00 for up to 50 hours	20-231-100-101-000-040	9/21/23-6/30/24	New position
31.	Angelica Gitter	Brookside	Title I Specialist	Non-instructional rate \$46.00 for up to 30 hours	20-231-100-101-000-020	9/21/23-6/30/24	New position
32.	Christine DiBiase	MTMS	Student Dance Assistance	Non-instructional rate \$46.00 not to exceed 30 hours	11-401-100-100-000-080	retroactive 9/1/23-6/30/24	New position
33.	Jodi Forrest	Brookside	Late Bus Coverage	Non-instructional rate \$46.00 for 1 hour	11-120-100-101-000-020	retroactive to 9/1/23-6/30/24	New position

BH. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Premila Elamvazhuthi	Falcon Care	Group Leader	\$16.00 for 2.5 hours	65-990-320-100-000-098	10/2/23-6/30/24	Resignation replacement
2.	Katherine Lara	Oak Tree	Para Office	Step 1 Reg. Ed. \$15.69 for 3.75 hours	11-000-262-107-000-060	9/21/23-6/30/24	Resignation replacement
3.	Krystin Ryfkogel	MTMS	10 month Secretary	Step 1 \$48,070 prorated 103.57% 7.25 hours	11-000-240-105-000-080	10/2/23-6/30/24	Transfer replacement
4.	Annette Orlando	Applegarth	Para cafe/classroom	Step 1 Reg. Ed. \$15.69 for 3.75 hours	11-000-262-107-000-050 67%/190-100-106-000-050 33%	10/2/23-6/30/24	Resignation replacement
5.	Linda Longo	Oak Tree	Para cafe	Step 1 Reg. Ed. \$15.69 for 2.5 hours	11-000-262-107-000-060	10/2/23-6/30/24	Resignation replacement
6.	Jessica Bamrick	Oak Tree	Spec. Ed. Para ICS/RC	Step 1 Spec. Ed. \$15.69+\$2.25 for 5.75 hours	11-213-100-106-000-060	9/21/23-6/30/24	Transfer replacement
7.	Anitha Arokianathan	Falcon Care	Group Leader	\$16.00 for 5.5 hours	65-990-320-100-000-098	10/10/23-6/30/24	Resignation replacement
8.	Micheal DiTullio	Brookside	Custodian	Step E+2nd shift \$20.72+\$1.00 for 8 hours	11-000-262-100-000-020	10/2/23-6/30/24	Resignation replacement

BI. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Michelle Ferguson	Oak Tree	12 month Principal's Secretary	Step 3 \$58,484+\$1,337 principal's secretary stipend prorated 103.57% 7.25 hours	11-000-240-105-000-060	9/21/23-10/27/23	Leave position
2.	Dana Santangelo	Oak Tree	10 month Secretary	Step 1 \$48,070 prorated 103.57% 7.25 hours	11-000-240-105-000-060	9/21/23-10/27/23	Leave position
3.	Luis Catrola	Oak Tree	Lead Custodian - 2nd shift	Step 6+2nd shift + Lead + BS \$26.01+\$1.00+\$1.50+\$750	11-000-262-100-000-060	10/1/23-6/30/24	Retirement replacement
4.	Dina DiMatteo-Avitto	MTMS	Spec. Ed. Para RC 1:1	Step 8 Spec. ed. \$20.73+\$2.25 + 10 years longevity for 6.75 hours	11-213-100-106-000-080	retroactive to 9/1/23-6/30/24	Transfer
5.	Kathleen Domilici	Barclay Brook	Para Kindergarten ECE Lunch Coverage/Classroom	Step 6A Reg. ed. \$17.99 for 4.25 hours	11-190-100-106-000-010 60%/11-000-262-107-000-010 40%	retroactive to 9/1/23-6/30/24	Increase in hours
6.	Thomas Taylor	MTMS	Spec. Ed. Para Aut	Step 8 Spec. ed.+toileting \$20.73+\$2.25+\$3.00+10 yrs longevity + \$100 PD for 7 hrs	11-214-100-106-000-080	9/6/23-TBD	Temporary transfer
7.	Eileen Loscalzo	Barclay Brook	Spec. Ed. Para Autistic	Step 6 Spec. ed. \$17.19+\$2.25 for 1.25 hours Step 6 Reg. ed. \$17.19 for 3.5 hours for a total of 4.75 hours	11-190-100-106-000-010 75%/11-214-100-106-000-010 25%	retroactive to 9/1/23-6/30/24	Adjustment in hours
8.	Michelle Dea	Mill Lake	Para cafe/kindergarten	Step 3 Reg. ed. \$15.91 for 4.25 hours	11-190-100-106-000-040 60%/11-000-262-107-000-040 40%	retroactive to 9/1/23-6/30/24	Resignation replacement
9.	Ilene Davidson	Oak Tree	Para cafe	Step 1 Reg. ed.+ed. degree \$15.69+\$1.00 for 2.5 hours	11-000-262-107-000-060	retroactive to 9/1/23-6/30/24	Educational degree
11.	Andrew Biroc	MTMS	Spec. Ed. Para MD	\$100 PD credit	11-212-100-106-000-080	retroactive to 9/1/23-6/30/24	PD credit
12.	Nicholas Dow	MTMS	Custodian	\$750.00 for boiler license	11-000-262-100-000-080	retroactive to 11/15/22-6/30/23	Salary adjustment
13.	Nicholas Dow	MTMS	Custodian	\$750.00 for boiler license	11-000-262-100-000-080	retroactive 7/1/23-6/30/24	Salary adjustment

Executive File Attachments

[Resumes.pdf \(1,474 KB\)](#)[Resume.pdf \(81 KB\)](#)**Subject E. BOARD ACTION (10 MEMBER VOTE)**

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached board action items A through J.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.**BOARD ACTION (Items A through J)****A. *Residency Contract**

In accordance with Policy #5111 regarding residency contracts, it is recommended by the Superintendent of Schools that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

- B. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- C. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- D. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2023-2024 school year.
- E. *It is recommended by the Superintendent of Schools that the Board approve the following Regulation for second and final reading:

R 2624	Grading System
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- F. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between The Adventure Guild, LLC and the Monroe Township High School to provide qualified staff, as necessary, to perform services on the Client's Challenge course and/or climbing tower or wall for one day workshop, date to be determined, for a total cost of \$1,090.00. Contract for Challenge Course Services will be based on limited indoor climbing wall and climbing elements only.
- G. *It is recommended by the Superintendent of Schools that the Board approve previously submitted agreement between the Monroe Township Board of Education and Michael A. Pattanite, Jr., Esquire to provide two professional development session on Student Discipline and Special Education at \$1250 each for a total cost of \$2500 on September 22, 2023. (Grant Funded)
- H. *It is recommended by the Superintendent of Schools that the Board approve The ARC of New Jersey. presenter Jennifer Harrison, to provide a SEPAG parent presentation on October 12, 2023 at 6:00 pm at the Monroe Township High School. There is no cost for this presentation.

- I. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2023-2024 school year:

AP Research
 Honors Italian II
 Honors Language Arts III
 Spanish II
 Working with Children II
 Working with Children III

- J. *It is recommended by the Superintendent of Schools that the Board approve the following job description:

Teacher/Board Certified Behavior Analyst (BCBA) with Registered Behavior Technician (RBT)

File Attachments

[Regulation for second and final reading.pdf \(273 KB\)](#)
[Student Teacher.pdf \(30 KB\)](#)
[Professional Development.pdf \(129 KB\)](#)

Executive File Attachments

[Residency1.pdf \(112 KB\)](#)
[Residency2.pdf \(896 KB\)](#)
[Sept. and Oct. WBL, CBI, CBF and Transition Trips Calendar.pdf \(465 KB\)](#)
[Adventure Guild, LLC.pdf \(380 KB\)](#)
[AP Research.pdf \(59,547 KB\)](#)
[Honors Italian II.pdf \(66,650 KB\)](#)
[Honors Language Arts III.pdf \(34,817 KB\)](#)
[Spanish II.pdf \(24,762 KB\)](#)
[Working With Children II.pdf \(57,224 KB\)](#)
[Working with Children III.pdf \(35,452 KB\)](#)
[PD Student Discipline and Special Education.pdf \(118 KB\)](#)
[TEACHER-BCBA w RBT.pdf \(97 KB\)](#)
[Field Trips.pdf \(54 KB\)](#)

Subject	F. BOARD ACTION (9 MEMBER VOTE)
Meeting	Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM
Category	12. SUPERINTENDENT'S REPORT/RECOMMENDATION
Access	Public
Type	Action
Recommended Action	It is recommended that the Board approve the attached board action items K through Q.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items K through Q)

K. Residency Contract

In accordance with Policy #5111 regarding residency contracts, it is recommended by the Superintendent of Schools that the Board approve the enrollment of the children noted on the attached Residency Contract whose family is under contract for future residency in Monroe Township.

- L. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

- M. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- N. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2023-2024 school year.
- O. It is recommended by the Superintendent of Schools that the Board approve the following out-of-district placement for the 2023-2024 school year:

Student No.	School	Start Date	Tuition
94084	Garden Academy	9/18/23	\$623.01 per diem
92528	NuView Academy	9/5/23	\$337.00 per diem
93406	Douglass Development Disabilities Center	10/2/23	\$720.54 per diem

P. It is recommended by the Superintendent of Schools that the Board approve a MTEA Little Lending Community Library for each elementary school to provide a community book exchange for students and families. The MTEA has obtained a FAST grant of \$6,355 to fund the project.

O. It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2023-2024 school year:

Grade 2 ELA
 Grade 3 ELA
 Grade 5 ELA
 Grade 6 ELA
 Grade 7 ELA
 Grade 8 ELA
 Kindergarten ELA
 Kindergarten Math

File Attachments

[Student Teacher.pdf \(32 KB\)](#)
[K-8 Professional Development.pdf \(116 KB\)](#)

Executive File Attachments

[Residency.pdf \(1,138 KB\)](#)
[Residency 2.pdf \(681 KB\)](#)
[Grade 2 ELA.pdf \(55,752 KB\)](#)
[Grade 3 ELA.pdf \(56,887 KB\)](#)
[Grade 5 ELA.pdf \(42,087 KB\)](#)
[Grade 6 ELA.pdf \(22,282 KB\)](#)
[Grade 7 ELA.pdf \(29,109 KB\)](#)
[Grade 8 ELA.pdf \(35,807 KB\)](#)
[Grade K ELA.pdf \(69,166 KB\)](#)
[Kindergarten Math.pdf \(28,765 KB\)](#)
[Field Trips.pdf \(50 KB\)](#)

13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION (10 MEMBER VOTE)
Meeting	Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM
Category	13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items A through G)

A. *PROFESSIONAL APPOINTMENTS:

1. It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Agreement with **SD Gameday, LLC**, 218 Mountain Way, Lyndhurst, NJ 07071, to provide substitute athletic training services on an as needed basis at the rates delineated in the Agreement.
2. It is recommended that that members of the Monroe Township Board of Education approve a correction in fee for **William Territo**, for the 2023 Marching Band Wind Arrangement. The correct total fee for his services is \$2,500.00.
3. It is recommended that that members of the Monroe Township Board of Education approve **Miriam Skydell and Associates Pediatric Occupational Therapy**, 16-00 Route 208 South, Fair Lawn, NJ 07410 to provide the following services for the 2023/24 school year:
 OT, PT, Speech or BCBA hourly rates:
 \$120.00 per hour for short term contracts (6 weeks to 5 months).
 \$115.00 per hour (up to 3 contracted days) from September to June or longer than 5 months.
 In Class Consultation – same as contracted hourly rate.
 Attendance at IEP Meetings – same as contracted hourly rate.

 Evaluations - \$450.00 per evaluation (all services including write up).
 Home Visits – at a rate of \$150.00 per 45 minutes.
 There is no additional charge for these services if they are performed during the days and times that the therapist is scheduled to be in school.

B. *BILL LIST

It is recommended that the bills totaling \$6,508,773.10 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. It is further recommended that the previously submitted Addendum to the Bill List totaling \$4,839,497.70 be ratified by the Board.

C. *TRANSFER #1

It is recommended that members of the Monroe Township Board of Education approve Transfer #1 for Fiscal Year 2023/24 as previously submitted.

D. *SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2023, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the July 2023 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

E. *DISTRICT-SPECIFIC ADDITIONAL STATE AID FOR THE 2023-2024 SCHOOL YEAR

It is recommended that members of the Monroe Township Board of Education accept the district-specific additional state aid in the 2023-2024 school year pursuant to the FY24 Appropriations Act, PL.2023, c.74. The Appropriations Act defined the state aid as:

<u>Purpose</u>	<u>Amount</u>
Applegarth Elementary School Infrastructure Improvements	\$1,000,000

This additional aid is state support/revenue to be recognized for 2023-24 as Other State Aid, in the account number 10-3190. Pursuant to the provisions of N.J.A.C. 6A:23A-13-3(d), approval for the board of education to appropriate this unbudgeted general fund State Aid has been granted. The Business Administrator/Board Secretary is hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

F. *EMPLOYEE ASSISTANCE PROGRAM PLAN AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Employee Assistance Program Agreement and Work-Life Assistance Agreement between **Carebridge Corporation** and the Monroe Township Board of Education for the period commencing October 1, 2023 and until September 30, 2026, with an approximate annual cost of \$21,450 in accordance with the terms of the Agreement. The rates have remained the same as prior years. The total cost varies depending on number of employees.

G. *It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a refund in the amount of \$18,383.83 from New Jersey Schools Insurance Group from membership contributions in the 2019/20 Workers Compensation Fund.

File Attachments

[Carebridge renewal.pdf \(1,614 KB\)](#)
[Miriam Skydell and Associates 23.24.pdf \(119 KB\)](#)
[Bill List.pdf \(1,381 KB\)](#)
[SD Gameday, LLC.pdf \(436 KB\)](#)
[Financials.pdf \(1,812 KB\)](#)
[Addendum Bill List 9-20-23.pdf \(558 KB\)](#)

Subject B. BOARD ACTION (9 MEMBER VOTE)

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Access Public

Type

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Item H)

H. *PROFESSIONAL APPOINTMENTS:

1. It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Change Order No. 1 to the contract between the Monroe Township Board of Education and **EACM Corp.** in the amount of \$46,000.00 for Automatic Temperature Controls integration of a new chiller and rooftop HVAC units for the main building and "A" wing.

File Attachments

[EACM Corp. Change to order No. 1.pdf \(164 KB\)](#)

14. New Category**15. BOARD PRESIDENT'S REPORT****16. OTHER BOARD OF EDUCATION BUSINESS****17. PUBLIC FORUM****Subject A. PUBLIC FORUM (See Note 3)**

Meeting Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM

Category 17. PUBLIC FORUM

Access Public

Type Information

See Note 3.**18. CLOSED SESSION RESOLUTION IF NEEDED****19. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY****Subject A. PUBLIC FORUM (See Note 3)**

Meeting	Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM
Category	19. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Access	Public
Type	Information

See Note 3.

20. NEXT SCHEDULED BOARD OF EDUCATION MEETING OCTOBER 18, 2023

Subject	A. NEXT SCHEDULED BOARD OF EDUCATION MEETING
Meeting	Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM
Category	20. NEXT SCHEDULED BOARD OF EDUCATION MEETING OCTOBER 18, 2023
Access	Public
Type	
The next Board of Education Meeting is scheduled for October 18, 2023 6:30 p.m.	

21. ADJOURNMENT

Subject	A. NOTES
Meeting	Sep 20, 2023 - MTBOE MONTHLY AGENDA- MEETING NOT HELD DUE TO LACK OF QUORUM
Category	21. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.

8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.